

CABINET MEMBER FOR HEALTH AND WELLBEING

Venue: Town Hall,
Moorgate Street,
Rotherham. S60 2RB

Date: Monday, 16th September, 2013

Time: 12.00 Noon

A G E N D A

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972
2. To determine any item which the Chairman is of the opinion should be considered later in the agenda as a matter of urgency.
3. Declarations of Interest
4. Minutes of meeting held on 8th July, 2013 (Pages 1 - 4)
5. Health and Wellbeing Board (Pages 5 - 11)
- minutes of meeting held on 10th July, 2013
6. Representation on Outside/Other Bodies 2013/14
Sheffield City Region Carbon Reduction Forum (together with Councillor McNeely)

South Yorkshire Biodiversity Forum

South Yorkshire Nature Partnership

Rotherham Foundation Trust – Council of Governors – partner governor

RDASH – partner governor

Local Government Yorkshire and the Humber – Health and Wellbeing Group

Don Catchment Working Group

Rotherham Information Governance Group

Obesity Strategy Group (Chair)

Rotherham Heart Town (Joint Chair)

Warm Homes

Tobacco Control Alliance (Chair)

Suicide Prevention Group

CCG Committee

7. Rotherham Local Access Forum (Pages 12 - 24)
 - Presentation by Ken Whetter, Forum Chair
8. Healthwatch Update
 - Naveen Judah to report
9. South Yorkshire Forest Partnership - Memorandum of Understanding (Pages 25 - 30)
10. Consultation - Improving General Practice (Pages 31 - 32)
<http://www.england.nhs.uk/ourwork/com-dev/igp-cta/>
11. Environment and Climate Change (Pages 33 - 56)
 - Minutes of meeting held on 16th July, 2013
12. Date and time of the next meeting
 - Monday, 14th October, 2013, at 11.30 a.m.

CABINET MEMBER FOR HEALTH AND WELLBEING
8th July, 2013

Present:- Councillor Wyatt (in the Chair); and Councillor Dalton.

An apology for absence was received from Councillor Buckley.

K10. DECLARATIONS OF INTEREST

Councillor Wyatt declared his personal interest in item 16 (Response to Winterbourne View), because a family relative is involved in the 'Speak-up' organisation which is mentioned in the submitted report

K11. MINUTES OF MEETING HELD ON 10TH JUNE, 2013

Resolved:- That the minutes of the previous meeting held on 10th June, 2013, be approved as a correct record.

K12. HEALTH AND WELLBEING BOARD

Consideration was given to the minutes of the meeting of the Health and Wellbeing Board held on 12th June 2013.

Resolved:- That the contents of the minutes be noted.

K13. LIVING STREETS; STREETS APART PROJECT

Members welcomed Jim Shaw (Living Streets) who was attending the meeting to explain the progress of the Living Streets Project. Mr. Shaw's presentation included the following salient issues:-

: Living Streets is a national charity for pedestrians, established in 2000 as the successor to the Pedestrians Association which had formed in 1929;

: Living Streets is responsible for the annual 'walk to school' week for school pupils;

: a grant of £278,000 from the Big Lottery (Wellbeing Fund) has been obtained to implement the Living Streets project for Older Persons;

: the Older Persons project will last from April 2013 to March 2015 and includes capital funding for improvements to the public realm; most of the project will happen in Doncaster and Rotherham, although certain aspects will be County-wide;

: the principal benefits of the project are : (i) to identify barriers to walking within communities; (ii) to assist in preventing the social isolation of elderly people; and (iii) measures to reduce the incidence of falls by

elderly people.

: progress reports about the project will be submitted periodically to both the Rotherham and Doncaster local authorities;

: since the beginning of the Older Persons project, discussions have begun with officials representing Transport, Health and Adult Social Care in order to maximise the benefits of the project.

Members thanked Jim Shaw for his informative presentation.

K14. MATERNITY SERVICE LIAISON COMMITTEE

Discussion took place on the function and role of the Rotherham Maternity Services Liaison Committee. Mrs. S. Barrett and Mrs J. Jones attended the meeting, representing the organisation G.R.O.W. (Giving Real Opportunities to Women).

The Central Government's strategy in 2005 and 2006 included the requirement to establish local service liaison committees. Stakeholders were required to design services to meet the needs of women in the local area.

Members noted that there is an important dialogue between service providers and service users, in order to improve the quality of service provided. The objective was that maternity services in Rotherham should achieve the highest standard.

It was also noted that a pilot project is currently taking place of the way in which women are able to access community midwifery services.

Members were informed that, in terms of community care, there is a well-established and valuable support network for bereaved women who have lost babies soon after birth.

Discussion also took place on the way in which larger numbers of new mothers are being encouraged to breast-feed their babies. In addition, clear guidance was being made available in respect of:-

- the preparation of formula milk-feed for babies; and
- helping pregnant women to stop smoking.

Resolved:- (1) That the information be noted.

(2) That the Health and Wellbeing Strategy be submitted to a future meeting of the Maternity Services Liaison Committee, for consideration.

(3) That the Maternity Services Liaison Committee be asked to consider issues they may wish to include in the review of the Joint Strategic Needs

Assessment.

K15. ENVIRONMENT AND CLIMATE CHANGE

Consideration was given to the minutes of the meeting of the Environment and Climate Change Strategy Group held on 14th May 2013. At that meeting, there had been consideration of the report entitled 'Rotherham's Adaptation to Climate Change – a gap analysis' prepared by a Masters degree student of Sheffield Hallam University.

Resolved:- That the contents of the minutes be noted.

K16. RESPONSE TO WINTERBOURNE VIEW

Consideration was given to a report presented by the Director of Health and Wellbeing stating that, in December 2012, the Department of Health had published the report entitled 'Transforming Care: A national response to Winterbourne View Hospital - Department of Health Review: Final Report'. This review had taken place as a consequence of the exposure of the abuse that occurred at the Winterbourne View Hospital, South Gloucestershire, in May 2011 and explained the lessons to be learned and actions that should be taken to prevent such abuse from re-occurring.

The Department of Health report contains clear, timetabled actions for Health and Local Authority Commissioners working together to transform care and support for people with learning disabilities or autism who also have mental health conditions or behaviours viewed as challenging.

Discussion took place on the contents of the document which had been prepared after the 'stock-taking' assessment of these services locally, as required by the Department of Health review. The Winterbourne View Joint Improvement Programme is asking local areas to complete a stock-take of progress against the commitments made nationally that should lead to all individuals receiving personalised care and support in appropriate community settings no later than 1st June, 2014. The assessment document had been submitted to the Department of Health within the prescribed timescale. Members noted that the Care Quality Commission had inspected quality of care provision at the Rotherham Assessment and Treatment Unit during November, 2011.

It was noted that this matter would also be considered by the Health and Wellbeing Board at its meeting to be held on 10th July, 2013.

Resolved:- That the report be received and its contents noted.

(Councillor Wyatt declared his personal interest in the above item, because a family relative is involved in the 'Speak-up' organisation which is mentioned in the submitted report).

K17. CONFERENCES

Consideration was given to attendance at the following conferences:-

(a) Stakeholder Conference - Tuesday, 30th July, 2013 - Yorkshire Event Centre, Great Yorkshire Showground, Harrogate; and

(b) Health and Wellbeing: Making Equality a Reality - Annual Policy Conference – Thursday, 12th September, 2013 - Wakefield Town Hall.

Resolved:- That the Cabinet Member for Health and Wellbeing (or substitute) be authorised to attend.

HEALTH AND WELLBEING BOARD
10th July, 2013

Present:-

Councillor Ken Wyatt	Cabinet Member, Health and Wellbeing (in the Chair)
Tom Cray	Strategic Director, Neighbourhoods and Adult Services
Councillor John Doyle	Cabinet Member, Adult Social Care
Chris Edwards	Chief Operating Officer, Rotherham Clinical Commissioning Group
Dr David Polkinghorn	Rotherham Clinical Commissioning Group
Michael Morgan	Acting Chief Executive, Rotherham Foundation Trust
Dr. John Radford	Director of Public Health
Joyce Thacker	Strategic Director, Children and Young People's Service
Dr. David Tooth	Rotherham Clinical Commissioning Group
Janet Wheatley	Voluntary Action Rotherham

Also Present:-

Catherine Homer	Health Improvement
Ian Jerrams	RDaSH
Laura Sherburn	NHS South Yorkshire and Bassetlaw
Joanna Saunders	Head of Health Improvement
Gordon Laidlaw	NHS Rotherham
Chrissy Wright	Commissioning, Policy and Performance, RMBC
Kate Green	Commissioning, Policy and Performance, RMBC

Apologies for absence were received from Karl Battersby, Melanie Hall, Martin Kimber, Shona McFarlane and Tracy Kitchen.

S14. MINUTES OF PREVIOUS MEETING AND MATTERS ARISING

Resolved:- That the minutes of the previous meeting of the Health and Wellbeing Board held on 12th June 2013 be approved as a correct record.

S15. COMMUNICATIONS

The Chairman referred to the challenge event taking place today at the Home Office about mental health issues.

S16. HEALTHY LIFESTYLES

Consideration was given to a report and presentation from Joanna Saunders, Head of Health Improvement about healthy lifestyles and behaviour. The report stated that the Healthy Lifestyles theme of the Health and Wellbeing Strategy has the following outcome and priorities:-

(i) Overarching outcome

People in Rotherham will be aware of health risks and be able to take up opportunities to adopt healthy lifestyles

(ii) Priorities

- Partner organisations will work together to understand the community assets; identifying what and where they are across the Borough and how to use them effectively;
- Partner organisations will use the Health and Wellbeing Strategy to influence local planning and transport services to help to promote healthy lifestyles;
- Partner organisations will promote active leisure and ensure those who wish to, are able to access affordable, accessible leisure centres and activities.

The work plan, included with the submitted report, outlined the activity which is underway to address these outcomes.

The presentation and subsequent discussion included the following issues:-

- the Context for the Health and Wellbeing Strategy theme
- Health behaviour and wider determinants (e.g.: obesity and smoking)
- Health and Wellbeing Strategy outcomes (as shown above)
- Plans and progress (e.g.: the Green Deal – affordable warmth; Government Welfare Reforms).

Reference was made to the workshop about “Make Every Contact Count” which takes place at the Town Hall, Rotherham on Monday, 16th September, 2013.

Resolved:- (1) That the report be received and its contents noted.

(2) That the work plan, included in the report now submitted, be endorsed.

(3) That partner organisations shall commit to supporting the actions contained in the work plan.

(4) That a progress report about the Healthy Lifestyles theme of the Health and Wellbeing Strategy be submitted to a future meeting of the Health and Wellbeing Board.

S17. DEMENTIA

Consideration of this item was deferred until the next meeting.

S18. HEALTH AND WELLBEING STRATEGY: PERFORMANCE MANAGEMENT FRAMEWORK

Consideration was given to a report, presented by the Director of Public Health, containing the first formal performance report to the Health and Wellbeing Board about each of the six priority measures that the Board determined were key to the delivery of the Joint Health and Wellbeing Strategy. Performance details in respect of each one of the priority measures were included in the submitted report.

Discussion took place on issues affecting:-

- : Community Alcohol Partnerships
- : Obesity and Healthy Weight Framework services
- : Smoking prevalence (and women who smoke during pregnancy)

Members of the Board were provided with an additional briefing document entitled "Healthy Weight Framework Services". The document listed the service contracts for the 2013/14 financial year, which had been continued from 2012/13 as the Commissioning Lead moved from the NHS to the Borough Council as part of the Public Health transition.

Resolved:- (1) That the report be received and its contents noted.

(2) That further reports about the Health and Wellbeing Strategy Performance and Management Framework be submitted to meetings of the Health and Wellbeing Board at quarterly intervals.

S19. NHS SY&B PRIMARY CARE STRATEGY

Consideration was given to a report, presented by Laura Sherburn (NHS South Yorkshire and Bassetlaw) about the discussion document entitled 'Vision for Primary Care,' published by NHS England. The report stated that NHS England is developing a national strategic framework for primary care, for later implementation within local primary care strategies. Listed in the report were the seven key principles which guide the NHS in its service provision and also a summary of the vision for primary care.

Members of the Health and Wellbeing Board were being asked for their views on the following questions:-

: are there other ways in which the NHS Constitution values and pledges affect primary care that are not listed in the submitted report ?

: are there any additional values, not listed in the report, that should be part of a dedicated Primary Care Strategic Framework ?

: how well do the Board members feel the local primary care community is working currently ?

: what are the issues which need to be addressed within the local Primary Care Strategy to deliver the vision set out in the submitted report ?

It was noted that, during the Summer 2013, NHS England will engage with key stakeholders nationally and in some communities in order to obtain a local perspective. The information and intelligence gathered will be used to inform the development of the national strategic framework for primary care.

Reference was made to the number of GP and dental practices in the Rotherham Borough area, in the context of access to these services and whether that number was below the national average. Details will be reported to the next meeting of the Health and Wellbeing Board.

A question was asked about whether a strategy was being developed in respect of Eye Health and a response will be reported to the next meeting of the Health and Wellbeing Board.

Members of the Board expressed the view that a Strategic Framework for Primary Care must monitor that commissioned services are actually being provided, especially in the context of health inequality.

The Chairman referred to the need to organise a South Yorkshire-wide Health and Wellbeing meeting, for consideration of the health of offenders who are released from prison, with specific reference to mental health issues.

Resolved:- That the report be received and its contents noted.

(Dr. D. Tooth and Dr. D. Polkinghorn declared their prejudicial interests in the above item, as providers of medical services in the Rotherham Borough area)

S20. EVALUATION OF WARM HOMES, HEALTHY PEOPLE

Consideration was given to a report presented by Catherine Homer (Public Health Specialist) concerning the Department of Health's "Warm Homes Healthy People" Fund which aims to support local authorities and their partners in reducing heat and illness in England due to cold housing in the winter. The report stated that 2013/14 is the second year in which Rotherham has been successful in securing funding. In total, Rotherham has received £215,747 over the two years.

The 'Warm Homes Healthy People' funded work links to a number of local strategies and priorities and has helped to raise the profile of the need to address fuel poverty and excess Winter deaths using a multi-agency approach. This work, which has been delivered during the period November 2012 to April 2013, has continued to build upon the multi-agency partnership developed since the initial 2011/12 application. The funding has enabled partners to offer support to the most vulnerable

members of the Rotherham community, including: older people, families, deprived communities, people living in poor housing stock and those with long term conditions including mental ill health.

The overall aim of the Fund is to support a variety of projects that together will reduce illness, morbidity and excess winter deaths amongst vulnerable people living in cold damp homes.

The objectives of the “Warm Homes Healthy People” Fund are to:

- a) raise the awareness of both householders, particularly the most vulnerable and staff, of the problems associated with fuel poverty, poorly insulated housing and associated health impacts;
- b) support householders to improve the thermal efficiency through practical measures and advice and maximise access to benefits; and
- c) provide practical measures through home safety checks and warm packs to offer immediate benefit in cold weather.

The Board noted that a “Warm Well Families Research Project” event is being arranged to take place during October 2013.

Resolved:- (1) That the report be received and its contents noted.

(2) That a further report outlining the progress of this issue be submitted to the next meeting of the Health and Wellbeing Board to be held on 11th September, 2013.

S21. MAKING EVERY CONTACT COUNT

The Health and Wellbeing Board considered the contents of the Borough Council’s document entitled “Making Every Contact Count – Applying the Prevention and Lifestyle Behaviour Change Competence Framework”.

The document stated that the Prevention and Lifestyle Behaviour Change Competence Framework provides a mechanism to ensure systematic, measurable and evidenced development of workforces to meet the challenge. Developed over the past four years the framework is informed by NICE guidance, the KSF (Knowledge and Skills Framework), staff reviews, National Workforce Competences (NWC) and National Occupational Standards (NOS). Whilst these clearly define the need and the competencies, the framework also acknowledges the complexity and the challenging factors effecting health and wellbeing behaviour and therefore operates from the premise of ‘starting from where the person is’ and considers behaviour change in the context of the wider and social determinants of health.

The framework provides the architecture to facilitate workforce strategies and development activities that deliver both the public health and NHS

policies, strategies and relative Outcomes Frameworks designed to improve the health and wellbeing of individuals and populations. 'Making Every Contact Count' is a powerful tool to improve the health and wellbeing of the public.

The Chairman referred to the workshop on "Making Every Contact Count" which will take place on Monday, 16th September, 2013, at the Town Hall, Rotherham.

Members of the Board expressed the view that clear evidence should be obtained, using end-point data, of the effectiveness of workforce development and service improvement.

Resolved:- (1) That the report be received and its contents noted.

(2) That this matter be considered further at the next meeting of the Health and Wellbeing Board to be held on Wednesday 11th September 2013.

S22. TOBACCO CONTROL ALLIANCE

The Health and Wellbeing Board considered the contents of the following documents:-

i) the Rotherham Tobacco Control Alliance Action Plan 2013/2014, which has the high level aspiration "to reduce the adult smoking prevalence to below national average by 2016"; and

ii) the minutes of the meeting of the Rotherham Tobacco Control Alliance held on 18th April 2013.

Resolved:- That the contents of the action plan and of the minutes be noted.

S23. OBESITY STRATEGY GROUP

The Health and Wellbeing Board considered the contents of the minutes of the meeting of the Rotherham Obesity Strategy Group held on 24th April 2013.

Resolved:- That the contents of the minutes be noted.

S24. HEALTH SELECT COMMISSION WORK PROGRAMME 2013/14

Consideration was given to the contents of the scrutiny work programme for the Council's Health Select Commission for the 2013/2014 Municipal Year.

The Board expressed the view that there should be clarity as to which meetings these scrutiny issues would be reported to.

It was noted that the Rotherham Clinical Commissioning Group was awaiting the response of the Council to the consultation about the Urgent Care Review and the proposed co-location of urgent care services at the Rotherham hospital.

Resolved:- (1) That the report be received and its contents noted.

(2) That a report be submitted to a future meeting of the Health and Wellbeing Board about the outcome of the Scrutiny review of Autistic Spectrum Disorder.

S25. DATE OF NEXT MEETING

Resolved:- That the next meeting of the Health and Wellbeing Board be held on Wednesday, 11th September, 2013, commencing at the earlier time of 10.00 a.m., at the Town Hall, Rotherham.



Rotherham Local Access Forum

By

Ken Whetter

Why do we need a LAF?



The Local Access Forum (LAF) is:

- A voluntary group of people interested in public access to land including walkers, cyclists, horse riders, motorised trail riders, disability rights representatives and landowners.
- A statutory body that was set up in every Local Authority in England under the Countryside and Rights of Way Act 2000.
- A group that is supported administratively by Rotherham Metropolitan Borough Council and meets around every 3 months to decide and oversee improvements to the network of rights of way and public land.

What does the LAF do?

- Provides advice on improvement of public access to land.
- For the purposes of open-air recreation, enjoyment and any lawful purpose.
- “Land” not clearly defined in the Act, but includes buildings and other structures and land covered with water and excludes any land to which access would cause trespass or an offence.
- Covers all users when advising on improvements to public access including canoes and motorised vehicles. Excludes vehicles when advising on access for any other lawful purpose apart from on byways

Who does the LAF advise?

Mainly:

- The appointing local authority, that is RMBC.
- Any county, unitary, district or borough council with the forum's area.
- The Secretary of State (that is, any Government Department).
- Natural England
- The Forestry Commission
- English Heritage

But also:

- Sport England
- Area of Outstanding Natural Beauty Conservation Boards
- Parish and town councils.

How does the LAF work?

- The Rights of Way Improvement Plan (ROWIP)
- Links with other plans, e.g. the Local Transport Plan
- Influencing decision makers and seeking feedback from them.
- Forum meetings
- Sub groups.
- Site visits
- Keeping in touch with neighbouring LAFs and the Regional LAF.
- Keeping in touch with public opinion
- Focusing on relevant issues and prioritising activities
- Annual reports and measuring effectiveness

So, what has the LAF ever done for Rotherham?

- Improvements in specific parishes
- Influencing major restructural developments, e.g. Waverley, Kiveton, Dinnington.
- Supporting funding applications for major access improvement schemes; e.g. Connect 2 route into Rother Valley Country Park; the Bluebell Way..
- Advising on highway improvement schemes; e.g. A57 at Todwick and on Sheffield Parkway.
- Advising on local transport improvement projects; e.g. Rotherham to Sheffield riverside and canal paths.
- Managing an annual CROW improvement budget which is separate from the normal maintenance ROW budget.

CROW Act Improvement Schemes



New steps – Kimberworth



Path construction – Rawmarsh

CROW Act Improvement Schemes



Path revetment at Laughton en le
Morthen



Path revetment at Maltby

CROW Act Improvement Schemes



Use of verges at Thorpe Hesley



Verge clearance at Whiston

What next for the LAF?

- Deliver the Annual Plan for 2013/4. Review our ROWIP.
- Extend the “reach” of the LAF by linking better with key strategic bodies with shared interests e.g. Health & Wellbeing Board; Canal & Rivers Trust; Green Infrastructure; HS2 Ltd.
- Advise RMBC and other bodies on the prioritisation of public access improvements, focusing on areas of the borough currently not well provided for.

*Suggested areas of mutual interest between
Health & Wellbeing and LAF.*

- Creating and encouraging healthy lives & physically active communities.
- Access to national and local information to inform decision making.
- Improving public access for all.
- Encouraging greater use of existing network of paths and rights of way and trails.
- Building in public access routes in major new planning developments.
- Joint initiatives.

Questions?

Comments?

Thank you for your time and interest.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	Meeting:	Cabinet Member for Health and Wellbeing
2.	Date:	16th September 2013
3.	Title:	The South Yorkshire Forest Partnership – Memorandum of Agreement
4.	Directorate:	Environment and Development services

5. Summary

Cabinet Member is asked to consider the memorandum of Agreement for the South Yorkshire Forest Partnership.

6. Recommendations

It is recommended that Cabinet Member signs the Memorandum of Agreement on behalf of the Council.

7. Proposals and Details

The South Yorkshire Forest Partnership (SYFP) comprises the core partners of Barnsley, Doncaster and Rotherham Metropolitan borough Councils, Sheffield City Council, the Forestry Commission and Natural England.

Sheffield City Council employs the SYFP team, and holds the budget on behalf of the partnership. The Council's commitment is restricted to working with other partners to deliver the SYFP's vision and business plan; it does not make any direct financial contribution but makes (staff) resources available to support the partnership.

The partnership is based on a Memorandum of Agreement (copy attached) which sets out the detailed arrangements for working to support the development of the SYFP's work. The Memorandum of Agreement covers the 5-year period from 2010 – 2015; the Council is now being asked to make formal its position by signing the agreement retrospectively.

The Council may terminate its adherence to the memorandum at the end of a financial year, having given 12 months notice.

All other partners excepting Doncaster MBC have already signed the Memorandum of Agreement.

8. Finance

There are no financial implications attached to signing the Memorandum of Agreement.

9. Risks and Uncertainties

There are no significant risks attached to the proposal.

10. Policy and Performance Agenda Implications

The SYFP has custodianship of the South Yorkshire Green Infrastructure Strategy and as such links directly into the sustainable development agenda and aligns with the corporate priority of '*Improving the environment*'.

11. Background Papers and Consultation

South Yorkshire Partnership Memorandum of Agreement

Contact Name: David Burton, Director of Streetpride
Tel: 01709 822906
E-mail: david-streetpride.burton@rotherham.gov.uk

THE SOUTH YORKSHIRE FOREST PARTNERSHIP

MEMORANDUM OF AGREEMENT BETWEEN THE FORESTRY COMMISSION, NATURAL ENGLAND, BARNSELEY METROPOLITAN BOROUGH COUNCIL, ROTHERHAM METROPOLITAN BOROUGH COUNCIL, DONCASTER METROPOLITAN BOROUGH COUNCIL AND SHEFFIELD CITY COUNCIL FROM 1ST APRIL 2010 to 31ST MARCH 2015

1. The concept and purpose of Community Forests

- 1.1. The South Yorkshire Forest Partnership (SYFP) is made up of Barnsley Metropolitan Borough Council, Rotherham Metropolitan Borough Council, Doncaster Metropolitan Borough Council, Sheffield City Council, the Forestry Commission and Natural England (the core partners) working with many other private, public and voluntary sector organisations.
- 1.2. SYFP was established in February 1991 as part of the national programme of 12 Community Forests. Community Forests are large areas in and around cities and towns where major environmental improvements will create attractive landscapes contributing to economic prosperity and enhancing the quality of life for local people and visitors.
- 1.3. SYFP brings together public, private and community organisations to realise major environmental and economic regeneration initiatives. Part of its vision is to create over 3,500 Ha of woodland by 2035. SYFP aims to improve and diversify the landscape in and around the towns and cities in South Yorkshire.
- 1.4. The partnership defined within this Memorandum provides an approach to implement the South Yorkshire Forest Plan that could not be achieved by the individual partners acting in isolation.

2. Scope and purpose of the Memorandum of Agreement

- 2.1. This Memorandum of Agreement sets out the detailed arrangements and agreement between the core partners for developing ways in which they will work individually and together to support the development of SYFP's work. This Memorandum is closely linked to the implementation of the South Yorkshire Forest Plan.

3. The South Yorkshire Forest Plan

- 3.1. The partners' common vision for the future of SYFP is set out in the South Yorkshire Forest Plan ('the Plan'). The first Plan was finalised in November 1994 following extensive public consultation. It was endorsed by all the partners and received formal Government approval. The plan was updated, including an extension to its area of coverage, and following a second period of consultation it was formally adopted in 2002. The partners are committed to further reviewing the Plan to encompass all of South Yorkshire and to provide a coherent network of green infrastructure assets that will support economic growth and quality of life improvements.

4. SYFP's business plan

- 4.1. Implementation of the proposals contained within the Forest Plan will be guided by an agreed SYFP business plan, which is produced for the partnership by the SYFP team.
- 4.2. The business plan sets out the priority tasks and targets towards developing SYFP's vision. Primarily focussing upon the main actions that the SYFP team will deliver, it will identify the key agencies and resources involved and detail the operational framework for SYFP's development. The business plan provides the basis for budgeted work programmes for the SYFP team and partners. It will be reviewed annually.

5. Steering arrangements - Members Steering Committee

- 5.1. A Members Steering Committee will meet at least two times per year and more often as needed. The role of the steering group should be to:
 - Agree and set the strategic direction and overall priorities for the partnership, and oversee programme delivery.
 - Agree any structural changes in the way that the partnership is managed.
 - Pro-actively identify new ways and new projects in which the priorities can be delivered.
 - Identify and contribute avenues that will help influence the future successful delivery of partnership priorities and projects.
 - Discuss and offer communication routes within their own organisation to advance SYFP's vision, its strategic priorities and emerging projects.
- 5.2. The Steering Committee is given no formal role for decision-making about specific projects; nor is it expected to decide on specific matters relating to business development or details of funding for local initiatives. These matters would be dealt with by a separate group tasked with delegated responsibility for implementation.
- 5.3. Each local authority will have one elected (Cabinet) member on the Committee and one officer. The Forestry Commission and Natural England will each have one officer on the Committee.
- 5.4. In addition, SYFP's Steering Committee may be extended to reflect more accurately the stakeholder's interests and South Yorkshire-wide geographical remit and the broader spread of (project) funders. Other organisations that closely reflect SYFP's wide economic and social objectives and which could play an important part in informing how SYFP's work develops may be invited to join the Members Steering Committee. The Steering Committee should remain open for future addition to ensure that other potential stakeholders may contribute to the future development of SYFP's work.
- 5.5. The Committee will elect a chair from its local authority elected Members every second year.
- 5.6. In signing this Memorandum of Agreement, the local authorities invite the SYFP Director to report on progress and development to appropriate committees within these authorities.

6. Support for the initiative by the partners

- 6.1. SYFP's development is currently led by a partnership of six organisations consisting of four local authorities and two national agencies. Each has a particular role to play and contribution to make towards SYFP's success. That success depends on the core partners being both fully committed individually and working in partnership with one another and with a wide range of external organisations that are able to bring their own resources and commitment to delivering SYFP's vision.
- 6.2. The broader spread of project funders, and other organisations that more closely reflect SYFPs wide economic and social objectives could play an important part in informing how SYFP's work develops. SYFP remains open to the potential that new core partners may become integral to delivering SYFP's vision. If the Member Steering Committee agrees that other partners should join the core partnership, this Memorandum will be reviewed and updated during its current five year (2010 to 2015) timescale.
- 6.3. The partners are expected to support the SYFP team and work determinedly, both individually and together in other ways to give additional priority to SYFP, seeking to maximise the resources available.

7. Steering Group for the South Yorkshire Green Infrastructure Strategy

7.1. SYFP has been given custodianship of the South Yorkshire Green Infrastructure Strategy. An officers working group (Steering Group) will meet to guide the development and delivery of the Strategy, monitor progress, give guidance on targets and provide technical advice. It will include representatives from each of the core partners. Others may be co-opted on to the group. It will meet at least every 6 months. This work shall help underpin the delivery of SYFP's operational activities, and contribute towards the implementation of the South Yorkshire Forest Plan.

8. The role and composition of the SYFP team

8.1. SYFP was established with a core team of staff. Such a core team will continue to lead and manage the development and coordinate the delivery of SYFP's work.

8.2. The SYFP team will have 3 primary functions, to:

- Provide strategic direction, acting as guardian of the South Yorkshire Forest Plan, discussing with partners how best to frame projects and programmes to have best 'fit' with the agreed strategy.
- Secure new funding, with a significant priority being to identify and secure resources that would primarily then benefit partners' work.
- Raise the profile of SYFP and of the work of the partners in delivering related projects and programmes.

8.3. The team will not be a substitute for local authority or government agency resources, but will add value to the actions of each partner in delivering the Forest Plan on the ground. The Business Plan will provide a focus for work by SYFP's team, its partners, the private sector, other agencies and voluntary organisations to develop programmes to progress the implementation of the Forest Plan.

8.4. The SYFP Director will be given discretion to operate a team that best delivers SYFP's priorities. Several successful funding programmes have allowed the extension of the team, with a number of staff on fixed term contracts, employed to deliver specific project related roles.

8.5. Sheffield City Council will act as employer for the core team on behalf of all the partners. The line manager for the SYFP Director will be Sheffield City Council's Head of Planning Services. The SYFP Director will be line manager for other posts in the SYFP team and where relevant will delegate other line management responsibilities to appropriate members of the SYFP team. Any posts that become vacant, or new posts created, will be advertised externally.

8.6. Achieving the SYFP vision is a long-term endeavour. At the heart of the Forest Plan's implementation is the working relationship between the SYFP team and the core partners. The core partners are fully committed to the SYFP team and its role outlined in this Memorandum of Agreement.

9. Monitoring and evaluation

9.1. SYFP may contribute to monitoring the implementation of the National Community Forest Partnerships programme. All partners will collect and supply appropriate data as required to the best of their ability. SYFP may use these data to assess progress against targets and set out clearly the progress being made in turning the vision into reality.

10. Financial arrangements

10.1. The resources required to realise full implementation of the South Yorkshire Forest are significant and will come from a range of sources, across the full spectrum of public, private and voluntary sector interests. The onus on all partners will be to seek extra

resources and to maximise the use of existing resources to further SYFP's work and its future development.

10.2. The SYFP Director shall be responsible for preparing a financial statement, including predicted and actual expenditure for the past and coming financial year, as part of the production of the yearly business plan.

10.3. Sheffield City Council will employ the SYFP team, and hold the budget on behalf of the partners.

10.4. The employing local authority will continue to be responsible for the exercise of proper financial control through its standing orders and financial regulations and for the collection of contributions from the other local authority partners.

10.5. Every effort will be made to maximise support for and from the private sector.

11. Termination

11.1. Any partner may terminate their adherence to this Memorandum at the end of a financial year having first given twelve months formal written notice.

11.2. In the event of Sheffield City Council wishing to withdraw from the agreement, it shall offer to transfer, on terms to be mutually agreed, to one of the remaining constituent organisations the staff and property of SYFP.

11.3. If, on conclusion of this current period of the agreement, it is decided to permanently dissolve the partnership, any termination costs arising therein, will be apportioned between the partners. Similarly any proceeds from the disposal of assets remaining in the partnership at the time of dissolution will be treated in the same manner.

12. Signatures to the Memorandum of Agreement

.....
on behalf of Barnsley Metropolitan Borough Council

Clr Tim Cheetham Cabinet Member
for Development
27/4/12

.....
on behalf of Rotherham Metropolitan Borough Council

here

.....
on behalf of Doncaster Metropolitan Borough Council

Mr AS Minister Cabinet Member
Business, Jobs & Growth
30/3/12

.....
on behalf of the Forestry Commission

Arena Director - Forestry Commission 28.7.12
Jeff Lunn - ANEA MANAGER - Natural England
Yorkshire 15/10/12

Improving general practice – a call to action

NHS England is seeking your views to help shape the future of general practice services in England.

Through our recent engagement with general practice, clinical commissioning groups (CCGs) and other partners, we have heard that general practice and wider primary care services face increasingly unsustainable pressures and that general practice wants and needs to transform the way it provides services to reflect these growing challenges. These include:

- an ageing population, growing co-morbidities and increasing patient expectations, resulting in large increase in consultations, especially for older patients, e.g. 95% growth in consultation rate for people aged 85-89 in ten years up to 2008/09. The number of people with multiple long term conditions set to grow from 1.9 to 2.9 million from 2008 to 2018;
- increasing pressure on NHS financial resources, which will intensify further from 2015/16;
- growing dissatisfaction with access to services. The most recent GP Patient Survey shows further reductions in satisfaction with access, both for in-hours and out-of-hours services. 76% of patients rate overall experience of making an appointment as good;
- persistent inequalities in access and quality of primary care, including twofold variation in GPs and nurses per head of population between more and less deprived areas;
- growing reports of workforce pressures including recruitment and retention problems.

Our aim is to enable general practice to play an even stronger role at the heart of more integrated out-of-hospital services that deliver better health outcomes, more personalised care, excellent patient experience and the most efficient possible use of NHS resources. This forms part of the wider '[The NHS belongs to the people: a call to action](#)' that NHS England launched on 11 July 2013.

The main purpose of 'Improving general practice – a call to action' is to stimulate debate in local communities – amongst GP practices, area teams, CCGs, health and wellbeing boards and other community partners – as to how best to develop general practice services. A number of area teams and CCGs are already working collaboratively to develop shared strategies for primary and integrated care, and the questions in this 'call to action' are designed both to support these existing examples of local action and to stimulate similar approaches in all other parts of the country.

We also ask a number of questions about how NHS England can best support these local changes, for instance through the way that we develop national contractual frameworks.

Please let us know how you feel and what you think by getting in touch with your area team.

You can also complete our survey. Before completing this, please read through the:

- **Slide pack** – which describes the case for change and our underlying objectives for general practice
- **Evidence pack** – which provides some information about current general practice and health needs

We are developing similar frameworks to stimulate debate about our strategic approach to the commissioning of primary dental services, pharmacy services and eye care services.

To request these documents in alternative accessible formats please email england.sfpcp@nhs.net quoting your name, address and telephone number, along with the title of the publication.

Have your say – influence this review

Your views and feedback are important to us. **Please complete our survey.**

Why is your view important?

Your views will help us improve services and decide how general practice services should be designed and set up in future.

We will use your comments to develop a national strategic framework. CCGs and area teams will use this framework to organise local primary services taking into account local issues and patient needs.

We propose to publish a further document in the autumn setting out in more detail the proposed key features of our Strategic Framework for Commissioning of General Practice Services and to capture the key elements of the work that area teams, CCGs and other partners are carrying out locally.

The survey is open for feedback and comments until **10th November 2013**. We will review the initial responses on Monday 30 September 2013 to enable us to feedback these into an learning event.

ROTHERHAM METROPOLITAN BOROUGH COUNCIL

Environment and Climate Change Group

16th July 2013 @ 11:00am
Conference Room 2, Town Hall

Present:

Cllr K Wyatt (Chairperson)	RMBC
Laura Mellor (Minutes)	RMBC
Cllr E Wallis	RMBC
David Rhodes	RMBC

		Action
1.	<u>Apologies for Absence</u> Zafar Saleem	
2.	<u>Previous Minutes</u> Cllr Wyatt stated that the revised Environment and Climate Change Strategy and action plan and RMBC signing up to Climate Local had been sanctioned by Cabinet without any questions. DR to arrange Climate Local signing requirements and communication of the revised strategy.	All to note
3.	<u>Report on Environment and Climate Change Key Area and Objectives “Energy and Water”</u> A report to performance manage the key area of ‘Energy and Water’ was presented by David Rhodes covering 4 key objectives: <ul style="list-style-type: none"> • Sustainable Energy use and wider sustainable development (this has been recognised as a priority) • Reduce CO₂ Emissions • Improve Water Management • Adopt/Promote Renewable Energy The report is at Appendix A to these minutes. DR expanded on the following points: <ul style="list-style-type: none"> • Following an investigation into reported CO₂ emissions the correct figure for 2012/13 is <u>38,718.86 tonnes CO₂</u> as shown in the Green House Gas Report. • Riverside House energy consumption - there are currently some issues with energy consumption that are being actioned and the faulty ground source heat pumps are being repaired. 	All to note

		Action										
	<p><u>Energy efficiency in Schools</u> Energy efficiency in schools focus on two areas of work:</p> <ul style="list-style-type: none"> • Dearne Valley Schools Programme – two full time officers working as part of the DV Eco Programme work with all schools in the Dearne Valley. There is some uncertainty when the contract will expire. • The remainder of Rotherham schools are supported through the RMBC Schools Collaboration Programme with Brad Johnson concentrating on lowering emissions but also working on the wider environmental factors. <p><u>Display Energy Certificates</u> Required for all properties over 500m² (legislation changed in January from 1000m²). A certificate must be produced and displayed on site to show the operational efficiency. The software supporting the new legislation is still being developed and preventing 500m² sites from being registered.</p> <p><u>Water Management</u> Cllr Wyatt asked if anyone is using grey water. DR said that one school is currently using it. It is costly to fit and the pay back isn't very good.</p> <p><u>Adopting Renewable Energy</u> Work is in progress to register eligible sites for RHI/FITS payments.</p> <p><u>Resources</u> DR said that the Corporate Environmental Team is the main resource for energy efficiency and environmental improvements.</p>	<p>All to note</p> <p>DR</p>										
4.	<p><u>Key Area Objectives to be reviewed at the next meeting:</u></p> <table border="1" data-bbox="312 1357 1158 1839"> <tr><td>1. Strategic Planning and Policy</td></tr> <tr><td>2. Built and Natural Environment</td></tr> <tr><td>3. Emergency Planning and Recovery, Social Care and Health</td></tr> <tr><td>4. Energy and Water</td></tr> <tr><td>5. Engagement, Education And Awareness Raising</td></tr> <tr><td>6. Housing</td></tr> <tr><td>7. Procurement and Resources</td></tr> <tr><td>8. Regeneration and Business</td></tr> <tr><td>9. Transport</td></tr> <tr><td>10. Waste and Recycling</td></tr> </table>	1. Strategic Planning and Policy	2. Built and Natural Environment	3. Emergency Planning and Recovery, Social Care and Health	4. Energy and Water	5. Engagement, Education And Awareness Raising	6. Housing	7. Procurement and Resources	8. Regeneration and Business	9. Transport	10. Waste and Recycling	<p>All to note</p>
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5.	<p><u>Any Other Business</u></p> <p>Cllr Wyatt asked about the Green Roofs Schemes and mentioned how the profile had reduced recently. DR to provide an update at the next meeting.</p> <p>Cllr Wyatt outlined the good work of the NHS Sustainable Development</p>	<p>All to note</p>										

		Action
	<p>Unit and the potential benefits of looking at available webbased resources and reviewing if/how they could benefit RMBC. DR to look at potential benefits.</p> <p>DR asked Cllr Wyatt if he was happy with the format and content of the report template. Cllr Wyatt confirmed that he was but alternative reporting formats would be acceptable if available to prevent unnecessary work and duplication.</p>	
6.	<p><u>Date and Time of Next Meeting</u></p> <p>Monday 14th October - 12:30pm – 1:30pm, Town Hall</p>	All to note

Appendix A to ECCG Minutes dated 16th July 2013

key Area	4. Energy & Water																																																					
Reporting Officer	David Rhodes																																																					
Date	16 July 2013																																																					
Objective 1: 4.1 Sustainable energy use and wider sustainable development recognised as a priority																																																						
<ul style="list-style-type: none"> • CO₂ emissions reduction / adaptation not a priority in the revised 'plan on a page'. • Use of renewable energy promoted on the back of FITS & RHI tariff benefits and environmental improvements. • Local plan and regional renewable / low carbon targets for development under development. 																																																						
Objective 2: 4.2 Reduce CO₂ emissions																																																						
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CO₂ emissions reported through CRC and DECC GHG annual reporting in July each year covering building energy use; streetlighting; grey fleet transport and fleet transport:

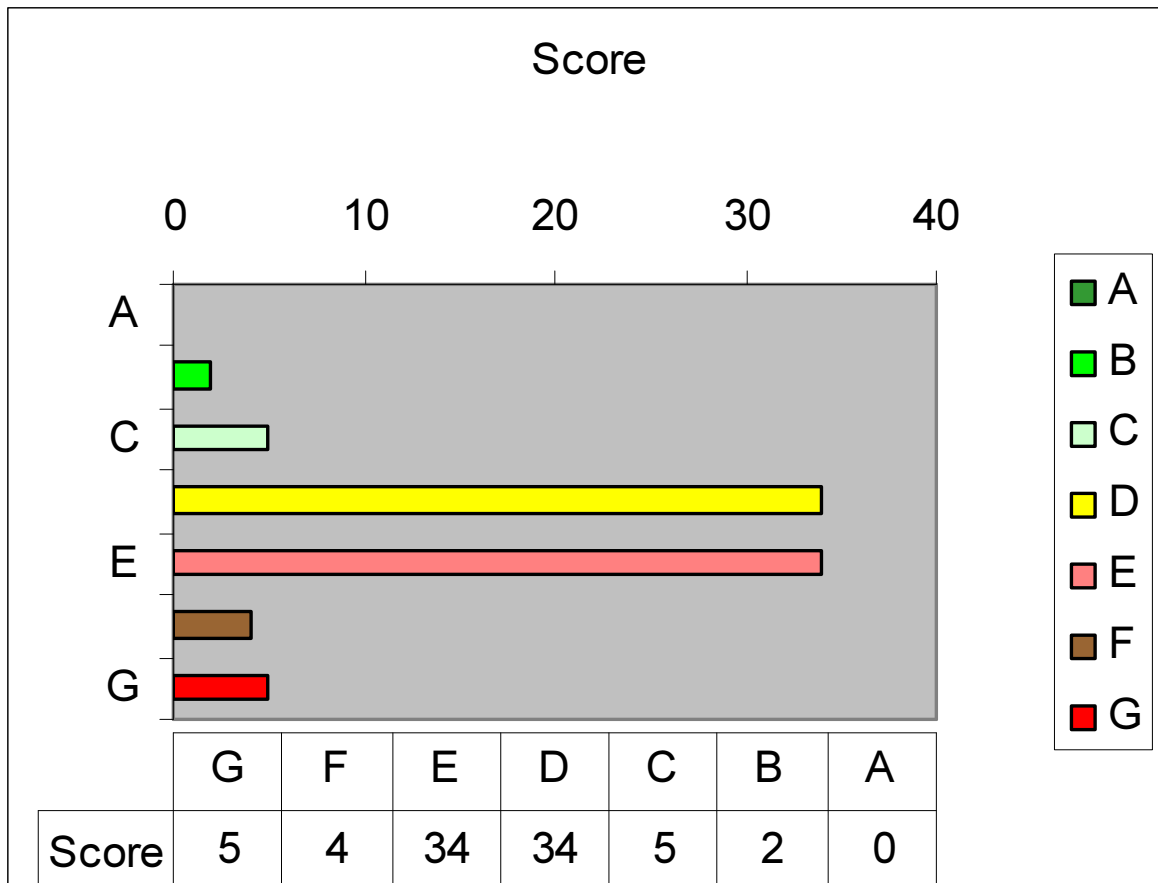
The emission factors have recently changed for GHG reporting and the figures shown may differ when the revised format is utilised fully.

Overall CO₂ emissions for buildings and streetlighting has increased, the reason for the increase is being investigated.

Energy efficiency in schools is done primarily through:

- Dearne Valley – 2 full time Eco-Schools Officers work with schools to gain Eco-schools standard and improve environmental performance.
- Rotherham – All other schools are involved in a Carbon Trust/Eco-schools programme to improve environmental performance and reduce emissions.

Display Energy Certificates:



Objective 3: 4.3 Improve water management

The following water efficiency activities are in progress:

- Council Buildings - limited although retrofit systems such as 'toilet hippos'; push taps and flush management systems have been installed where identified and financially feasible.
- Schools - A programme of water audits has been arranged with Yorkshire Water to check efficiency measures in schools.
- Building Managers are encouraged to have water isolated and systems emptied for unused and closed buildings.
- Assessments have been carried out on:
 - Charges for effluent and surface water drainage.
 - Water meter sizing and charges and potential reductions including replacement charges and payback periods.
 - Potential sites to install pressure reduction valves and subsequent water consumption reductions.
 - Water invoices to check for potential leaks and unusually high consumption.
- External organisation being sought to look at water efficiency and costs beyond work already carried out.
- Encompassing water management strategy being assessed, linked to adaptation programme.
- Training planned on 'Fats, Oils and Grease' and water conservation in areas such as green space depots; Hellaby Depot; school kitchens.

Objective 4: 4.4 Adopt / promote renewable energy

Various renewable projects have / are being implemented on the back of FITS / RHI including:

Sites	Type	Size	Installation
Electricity			
Abbey School	Wind Turbine	6kW	01/07/2009
Anston Greenlands Primary School	PV	33kW	28/02/2011
Anston Hillcrest Primary School - Infants	PV	19kW	05/02/2011
Anston Hillcrest Primary School - Juniors	PV	15kW	05/02/2011
Aston JSC	PV	7.4kW	18/01/2010
Brinsworth Comprehensive School Academy Trust	PV	3.89kW	07/11/2008
Canklow Woods Primary School	Wind Turbine	6kW	26/04/2010
Clifton Park - Garden Building	PV	1.68kW	01/07/2010
Greasbrough Primary School	PV	33kW	28/02/2011
Oakwood Technical College	Wind Turbine	20kW	07/11/2008
Oakwood Technical College	Wind Turbine	20kW	01/03/2010
Oakwood Technical College	PV	4kW	04/09/2009
Rawmarsh Sandhill Primary School	PV	26kW	29/01/2011
Rockingham Junior and Infant School	PV	33kW	12/02/2011
Swinton Community School	PV	3kW	26/07/2010
Thrybergh Primary School	PV	16kW	22/01/2011

Site	Heating System
Breathing Space	GSHP 400kW system Solar Water Heating (8m ²) <i>Not Sub Metered</i>
Canklow Primary School (New)	Solar Water Heating; installation 26/04/2010 100 kW Biomass heating via wood chip
Clifton Park - Garden Building	Solar Water Heating (4m ²); installation 01/07/2010
Moorgate Crofts Business Centre	GSHP heating and cooling 150 kW system
Fusion @ Magna Business Incubation Unit	Air sourced heat pumps
St Annes Sheltered Housing scheme	500 kW Biomass heating via wood chip
Vine Close District Heating Scheme	Containerised 500 kW Biomass boiler heating via wood chip
Mason Avenue District Heating Scheme	Containerised 500 kW Biomass boiler heating via wood chip
Matrix @ Dinnington Business Incubation Unit	100 kW Biomass boiler via wood chip
Herringthorpe Jun & Inf School	150 kW Biomass heating via wood chip
Aston Customer Service Centre	Air sourced heat pumps
Swinton Queen	100 kW Biomass wood chip boiler
Riverside House	Ground Source Heat Pumps

Registration for eligible sites in progress.

a. Links to national / local performance indicators

- PI 24 Rotherham is prepared for present and future climate change
- PI 27 Reduce CO2 emissions and lower levels of air pollution

c. Resources

- Corporate Environmental Team
- Local Authority Energy Fund:

Site	Project	Savings	Nett Cost
Street Lighting	LED Lighting	38,843	194,215
Hellaby Depot	Draft Seals	1,396	1,993
Hellaby Depot	Radiator Panels	628	937
Riverside House	ICT Upgrade	1,945	9,725
Bailey House	ICT Upgrade	607	3,035
Swinton Comp	Heating Controls	2,000	10,000
Swinton Comp	Lighting Controls	3,000	15,000
Portage Centre	Heating Time Controls	234	750
Markets	VSD	1,500	6,986
Victoria Street	Heating Controls	500	2,225
Anston Park Infants	T5 Lighting & Controls	1,000	5,000
Treeton CofE	T5 Lighting & Controls	1,000	5,000
Redscope	Heating Controls	1,500	7,500
Blackburn	Heating Controls	1,400	7,000

Next Steps and Future Actions

- Continued CO₂ reduction activities.
- Internal Environmental Programme.
- Communication of the Environment and Climate Change Strategy and signing Climate Local.
- PV systems on 20 schools and Riverside House
- Aged Persons Centres – Direct Solar for HW.
- Rother Valley Country Park – biomass boiler.
- Woodsett Primary & Anston Brook wind turbines.
- Hellaby LED lighting.

Environment and Climate Change Group Comments

Nothing further to add.

Rotherham's Environment and Climate Change Strategy and Action Plan
2011 - 2015

Introduction

National Environmental and Climate Change legislation places significant duties and expectations on local authorities to address climate change issues.

The purpose of this Strategy is to explain how Rotherham MBC will reduce our environmental impact; reduce its contribution to climate change and adapt to future changes resulting from climate change. The strategy will contribute to national climate change objectives including:

- Reducing greenhouse gas emissions by 80% by 2050 against a 1990 baseline.
- Reducing fuel poverty and improve energy efficiency through the Government Energy Company Obligation and Green Deal.
- Generating 15% of the UK's energy consumption from renewable energy by 2020.

Climate change is set to be an issue that will dominate the 21st century because of its economic, social and environmental implications. Although an international issue, many of the effects will be felt, and ultimately will need to be managed, on a local scale.

Progress of the Strategy and Action Plan will be regularly monitored. Achievements and areas of concern against the objectives and targets will be reported annually. The strategy will be reviewed annually or as a result of significant changes from local, regional or national legislation and policies.

The Challenge of Climate Change

There is a wide range of evidence indicating our climate is changing largely as a result of human activities. UK Climate Impacts Programme reported changes are already occurring including:

- Global average temperatures have risen by nearly 0.8 °C since the late 19th century, but the rise has slowed recently.
- On average since 1900 sea-levels have risen by about 10cm around the UK and about 17cm globally.
- Sea-surface temperatures around the UK coast have risen over the past 3 decades by about 0.7 °C.

Seasons are changing in the UK with the growing season starting earlier and finishing later; average rainfall in the summer is decreasing, while in winter it is increasing; species are changing their behaviour, from butterflies appearing earlier in the year to birds starting to change their migration patterns.

Not only is it necessary to take action to mitigate future climate change, there is also a need to adapt to the changes we are likely to face.

Results of modelling carried out for the Yorkshire and Humber Regional Climate Change Adaptation Study also suggest that by 2050:

- Increased and more frequent floods would bring an extended, higher intensity winter flood season and flash flood flows.
- Air pollution, especially during extreme heat events in urban areas, is expected to increase the incidence of health complications.
- Increased pressure on biodiversity and changing eco-systems.

Climate change will present the borough with opportunities as well as challenges:

- Increasing job opportunities in the low carbon sector.
- Providing opportunities for the Advanced Manufacturing and Technology Sector and industries in developing solutions to climate change challenges.
- Potential increase in arable farming yields

Action Plan

The action plan sets out 10 key areas of action where we have the greatest scope to make changes; improve our local environment and reduce carbon emissions. The key areas are:

1. Strategic Planning and Policy
2. Built and Natural Environment
3. Emergency Planning and Recovery, Social Care and Health
4. Energy and Water
5. Engagement, Education And Awareness Raising
6. Housing
7. Procurement and Resources
8. Regeneration and Business
9. Transport
10. Waste and Recycling

Reducing our carbon emissions is essential to translating our commitment into actions. Carbon reductions can often be linked to improving efficiency and reducing cost by reducing waste; reducing energy and water consumption; using low carbon modes of transport; implementing sustainable procurement processes; contributing to carbon reductions through our built and natural environment and influencing behaviour through planning, policies, training and awareness.

1. Strategic Planning and Policy

Objective	Key Actions	Target Date	Progress Measure	Delivery Lead	Resources
1.1 Strategic approach to sustainable development adopted that cuts across all aspects of estate management, service delivery and community leadership	1.1.1 Dedicated Resource and Network for Climate Change Co-ordination	Dec 2013	Identify Climate Change Champions at Senior Officer and Elected Member level	RMBC Cabinet; SLT	Current
	1.1.2 Report performance and progress of action plan through the annual Environment Statement	March 2014	Annual report	Asset Management	Current
1.2 Ensure that a system is in place for gathering data in relation to climate change	1.2.1 Audit of Environmental and Climate Change activities across RMBC	March 2014	Internal Audit Programme / Annual updates Contribution to Annual Environmental Statement	Asset Management	Current
1.3 Commit to LGA initiative and become a Climate Local council	1.3.1 Sign up to the Climate Local commitment	April 2013	Annual Declaration Annual progress report	Resources Directorate	Current
	1.3.2 Comply with the commitment through: <ul style="list-style-type: none"> - Declaration of targets and actions - Share learning and experiences with other Local Authorities - Report progress 				

2. Built and Natural Environment					
Objective	Key Actions	Target Date	Progress Measure	Delivery Lead	Resources
2.1 Manage and improve the quality and accessibility of parks, open spaces and public rights of way	2.1.1 Development of Site Management Plans	Ongoing annual target dates (March)	Site Management Plans (currently 19)	Streetpride; Planning & Regeneration.	Current
	2.1.2 Implementation of Rights of way improvement plan		Team Action Plan (Rights of Way Team) and independent verification of targets for Rights of Way Improvement Plan as requested by the Local Access Forum.		
2.2 Improve street cleanliness by reducing litter, graffiti, fly tipping and other enviro-crime	2.2.1 Maintain cleanliness standards	Ongoing annual target dates (March)	Local Performance Indicators	Streetpride	Current
	2.2.2 Undertake awareness / action campaigns		Campaign reports		
2.3 Conserve existing biodiversity and reduce sources of harm	2.3.1 Implement Rotherham Biodiversity Action Plan 2012	Ongoing to 2020	Project Plans and biodiversity records Preparation and delivery of Implementation Plan	Streetpride	Current
	2.3.2 Develop and implement site based management plans for Council owned sites	Ongoing	Management plans		
	2.3.3 Maintain the Local Wildlife System to encourage all landowners to manage important biodiversity sites appropriately	Ongoing	System records		
	2.3.4 Ensure all land use and management strategies, policies and plans take account of biodiversity-related climate change issues and incorporate adaptation measures.	Ongoing	Management plans, corporate strategies and policies		

2. Built and Natural Environment					
Objective	Key Actions	Target Date	Progress Measure	Delivery Lead	Resources
2.4 Establish ecological networks through habitat protection, restoration and creation to create ecologically resilient and varied landscapes	2.4.1 Agree Green Infrastructure mapping and incorporate into Local Plan delivery	2012 - 2014	Current ecological network extent mapped, connectivity targets agreed and supporting policies in place.	Streetpride; Planning & Regeneration.	Currently within Local Plan production scope
	2.4.2 Work with partner organisations to deliver network enhancement and connectivity.	Ongoing	Project plans		Current
2.5 Maintain environmental evidence base to allow sound ecological decisions to be made	2.5.1 Undertake regular monitoring of evidence base to ensure appropriate systems are in place.	Ongoing	Provision of relevant performance indicator data. Provision of data to support decision making.	Streetpride	Current
2.6 Manage Rotherham woodland	2.6.1 Maintain, manage and conserve trees & woodlands in the borough	Annual certification	FSC Certification and Management Plans / improvement schemes	Streetpride	Current
	2.6.2 Identify local market for wood management by-products				
	2.6.3 Support woodland management projects for socially excluded communities				
2.7 Ensure that asset portfolio's are sustainable by integrating sustainability into all capital and asset management strategies, plans, programmes and projects	2.7.1 Promote sustainable design and construction through asset management and procurement practices.	Annual reporting project dependant	Design standards BREEAM ratings subject to projects and funding	Asset Management Department	Current
	2.7.2 Adopt environmental sustainability measures within estates management.	Annual Report	Building performance standards		
2.8 Employ planning policy to address climate change	2.8.1 Consider climate change impacts and incorporate sustainable features in applications	Ongoing	Planning applications	Planning & Regeneration	Current
2.9 Ensure Biodiversity Duty (NERC Act 2006) is implemented in line with	2.9.1 Integration of biodiversity considerations into all relevant service areas and functions	Ongoing	Annual compliance monitoring to be undertaken by Defra.	Streetpride	Current

2. Built and Natural Environment

Objective	Key Actions	Target Date	Progress Measure	Delivery Lead	Resources
recommended Best Practice.			Internal monitoring system (to be agreed)		

3. Emergency Planning (and Recovery), Social Care & Health					
Objective	Key Actions	Target Date	Progress Measure	Delivery Lead	Resources
3.1 Ensure potential environmental damage is minimised in emergency situations and accidents through the development of emergency response plans at sites of significant environmental risk	3.1.1 Maintain and implementation if required: <ul style="list-style-type: none"> - Borough Emergency Plan - Site specific plans - Multi Agency flood plan. 	Annual Review	Annual training and exercises together with validation	Asset Management Department; Rotherham Emergency Planning Forum and the South Yorkshire Local Resilience Forum	Current
3.2 Ensure communities are prepared and able to adapt to future climate	3.2.1 Undertake Local Climate Impact Profile	Rolling Programme	Production of a local risk register	Asset Management Department	Current
	3.2.2 Raise community awareness		Validation of Awareness Raising Events Place Survey		

4. Energy & Water					
Objective	Key Actions	Target Date	Progress Measure	Delivery Lead	Resources
4.1 Sustainable energy use and wider sustainable development recognised as a priority	4.1.1 Ensure energy issues reported regularly to Senior Management Teams	Annual / 6 monthly	Annual / 6 monthly reporting	Asset Management Department	Current
4.2 Reduce CO ₂ emissions	4.2.1 Reduce CO ₂ emissions from RMBC activities	Annual - July	GHG Report Annual CRC report	Asset Management Department	Current
	4.2.2 Promote energy efficiency in schools through technical improvement and awareness	Annual	Energy Performance Certificates / Display Energy Certificates	Asset Management Department	Current & external funding
4.3 Improve water management	4.3.1 Reduce water consumption from operational activities and include water management features in new build / refurbishment projects subject to projects and funding	Annual	<ul style="list-style-type: none"> - Water management features in RMBC assets - Water consumption - Adaptation improvement report / action plan 	Asset Management Department; Planning & Regeneration; Adaptation Working Group	Current; potential EU funding
	4.3.2 Assess the feasibility of developing and adopting a Sustainable Water Management Strategy including adaptation measures				
4.4 Adopt /promote renewable energy	4.4.1 Increase renewable energy generation year on year in the borough to reach 36Mw by 2021.	Annual	Renewable energy generation in the year	Planning & Regeneration	Local Plan
	4.4.2 Identify and implement projects through FITS / RHI	Ongoing	FITS / RHI project records	Asset Management Department	FITS/RHI

5. Engagement, Education and Awareness Raising					
Objective	Key Actions	Target Date	Progress Measure	Delivery Lead	Resources
5.1 Provide environmental training and information	5.1.1 Implement an ongoing communications and awareness campaign / training	Ongoing	Records of awareness campaigns / training sessions School training records	Asset Management Department	Current
	5.1.2 Support community groups / champions to provide local environmental advice	Ongoing	Records of support	Neighbourhoods and Adult Services	Current
	5.1.4 Communicate the environmental performance and initiatives of RMBC	Ongoing	Articles and press releases	Resources Directorate	Current
5.2 Work in partnership with schools, and other organisations to promote and support action / projects that improve the quality of our environment	5.2.1 Support Schools with Eco-Schools / Schools Collaboration Programme	Ongoing	Schools Collaboration Programme Report ECO schools / standard in Rotherham	Asset Management Department	Current

6. Housing					
Objective	Key Actions	Target Date	Progress Measure	Delivery Lead	Resources
6.1 Improve the energy efficiency of social housing as measured through the SAP rating	6.1.1 Improve insulation	Ongoing	SAP rating of 75 by 2015	Housing & Neighbourhood Services; Strategic Housing Investment Service	Current and external funding
	6.1.2 Improve heating systems				
	6.1.3 Improve energy awareness				
6.2 Improve and maintain access to information on energy efficiency for Rotherham residents	6.2.1 Provide householders with a local energy efficiency advice and grant information services	Ongoing	Case / advice records	Housing & Neighbourhood Services; Strategic Housing Investment Service	Current
	6.2.2 Neighbourhood Service Centres advice				
6.3 Obtain external funding to support energy efficiency initiatives	6.3.1 Promote ECO/Green Deal	Jan 2013 - 2014	Projects using: Green Deal / ECO Funding for all 3 strands: 1. Affordable Warmth 2. Carbon Saving Communities 3. Carbon Savings	Housing & Neighbourhood Services; Strategic Housing Investment Service	ECO / GD Funding
6.4 Aim to achieve zero carbon new residential development	6.4.1 Evaluate the outcome of the Government Building Standards review announced by Government October 2012, with expected changes in 2013 resulting in: - Developing target(s) to achieve the objectives in line with changes to building standards. - Implement key actions to ensure compliance	2013	To be confirmed in 2013	Housing & Neighbourhood Services; Strategic Housing Investment Service	Current

7. Procurement & Resources					
Objective	Key Actions	Target Date	Progress Measure	Delivery Lead	Resources
7.1 Promote sustainability and environmental considerations through procurement activities	7.1.2 Comply with the Sustainable Procurement and Commissioning Code of Practice	2013	CoP monitoring through environmental audit programme Whole Life costs procedure and records of application	Procurement and Commissioning Teams	Current
7.2 Encourage procurement of local products and services	7.2.1 Action through the Procurement Strategy	Ongoing	Increased local products or services	Procurement and Commissioning Teams	Current
7.3 Where feasible, purchase goods and materials that can be manufactured and disposed of in an environmentally sustainable way	7.3.1 Action through the procurement activities	Ongoing	Types of goods and materials purchased	Procurement and Commissioning Teams	Current
	7.3.2 Award suppliers who have proven sustainability credentials.				

8. Regeneration / Business

Objective	Key Actions	Target Date	Progress Measure	Delivery Lead	Resources
8.1 Regenerate derelict land and focus new developments on brown-field sites	8.1.1 Review and improve the current non domestic regeneration and land policy	Ongoing	Number of regeneration projects on brownfield sites	Planning & Regeneration	Current
	8.1.2 Review Local Plan land allocations in relation to modern market requirements		Local Plan		
	8.1.3 Maximise the amount of future housing which is built on previously developed land		Domestic properties constructed on brownfield sites		
8.2 Communicate the advantages to businesses of adopting new environmental practices, that reduce costs and increase business performance	8.2.1 Provide information to businesses on the environmental and economic benefits of low carbon and energy efficient practices	Ongoing	Number of businesses reached	Planning & Regeneration; RiDO Business Development Team	Current
	8.2.2 Raise awareness of loans and assistance for SMEs, particularly linked to the low carbon agenda & their bottom line				

9.Transport					
Objective	Key Actions	Target Date	Progress Measure	Delivery Lead	Resources
9.1 Reduce the environmental impact of fleet transport and promote the use of sustainable transport	9.1.1 Assess feasibility of alternative fuel fleet vehicles	Ongoing	Alternative fuel vehicles	Streetpride; Corporate Transport Unit	Current / external funding
	9.1.2 Install on board tracking device	Ongoing	Tracking devices fitted		
	9.1.3 Promote sustainable transport through the Local Transport Plan	Ongoing	LTP projects and performance indicators	Streetpride; Transportation Unit; Transportation and Highways Projects Group	Current
	9.1.4 Reduce staff grey fleet mileage	5% Annual	GHG report RMBC Travel Plan revised Autumn 2012	Streetpride; Transportation Unit	Current
	9.1.5 Service Planning to contribute to LTP targets	Annual	LTP targets considered in service plans	Service Directors; Performance & Quality; Transportation Team	Current
	9.1.6 Raising awareness and gaining commitment to sustainable transport from staff and contractors including moving people to public transport	Monitor annually	RMBC Travel Plan revised Autumn 2012 All modes travel survey required –capture data Contract monitoring and LPS Staff / contractor buy ins Service level agreements	Streetpride; Transportation Unit	Current
	9.1.7 Implement a car club for RMBC	2013	Riverside House car club		Corporate funding

9. Transport

Objective	Key Actions	Target Date	Progress Measure	Delivery Lead	Resources
9.2 Management of taxies and contractors	9.2.1 Develop clear set criteria for taxies and hire vehicles including: <ul style="list-style-type: none"> - set age limits and emission standard following technology standards e.g. euro five - Install on board tracking device - Enforce idling regulations 	2014	Ongoing consultations with Taxi Licensing and Taxi Operators association	Streetpride; Transportation Unit	Current

10. Waste / recycling					
Objective	Key Actions	Target Date	Progress Measure	Delivery Lead	Resources
10.1 Reduce the amount of waste produced through the adoption of the waste hierarchy 'reduce - reuse – recycle - recover'	10.1.1 Implement Waste Management Strategy	Waste Strategy target dates	Performance indicator reports	Streetpride; Waste Management Team	Current
	10.1.2 Assess and improve internal waste management		Waste management arrangements and volume Domestic waste arisings		
10.2 Reduce the amount of waste produced in schools	10.2.1 Promotion of waste minimisation and recycling including: paper banks composting	Ongoing	Number of schools with recycling facilities	Streetpride; Waste Management Team	Current
10.3 Improve management of ICT Waste	10.3.1 100% targets for reuse / recycling	Ongoing	Waste reused / recycled	Asset Management Department; Corporate ICT, ICT Governance & Change	Current

Key:

SLT	Strategic Leadership Team
DEC	Display Energy Certificate
EDS	Environment and Development Services
EMS	Environmental Management System
EPC	Energy Performance Certificate
LP	Local Plan
LTP	Local Transport Plan
NAS	Neighbourhoods & Adult Services
RMBC	Rotherham Metropolitan Borough Council
DECC	Department of Environment and Climate Change
LGA	Local Government Association
MoU	Memorandum of Understanding
BREEAM	Building Research Establishment Environment Assessment Method
NERC	Natural Environment and Rural Communities
DEFRA	Department for Environment Food and Rural Affairs
RHI	Renewable Heat Incentive
FITS	Feed in Tariffs
RIDO	Rotherham Investment and Development Office
EST	Energy saving Trust
CoP	Code of Practice
SME	Small / Medium Enterprise